

University Executive Council  
September 7, 2017 | BA 290 | 1:30 p.m.

- Workday Update (Tammi Thompson and Lisa Blackwell)
  - Legacy payroll and HR systems will be retired and unified under Workday
  - All System institutions will be moving to Workday
  - Live on December 17, 2017
  - Currently working on data cleansing and security role mapping
  - Continuing with project and member communication
  - Managers will be required to complete 8 eLearning courses, starting in September
  - WebEx offerings will be offered in October and November
  - Workday Help is currently available in SSO
  - There is a Workday app available for your phone; you will be able to approve time
  - Evaluations will be done through Workday
  - PATH will be replaced by Workday
    - Information will remain in PATH for two years
    - Internal job postings will go to the entire System, not just A&M-Commerce
    - You can apply for positions from within Workday
- General Update (Ray Keck)
  - Leave
    - Any time that you are not “at your desk,” you must be on university travel, vacation, or sick leave
    - You cannot bank comp time as a non-exempt employee (i.e. working additional hours intentionally so that you do not have to use your vacation time)
    - Comp time should be approved ahead of time (except UPD)
    - University travel
      - You are insured as long as you do not engage in any personal travel during that time (i.e. go directly to your destination and return)
      - It is fraud if you present personal travel as university travel
    - Faculty should report sick time if their leave interferes with office hours or class time
    - Listserv email was sent from Compliance listing all the standing university procedures regarding leave and the accrual and use of comp time
- Hurricane Harvey Impact (Ray Keck)
  - Chancellor Sharp has been selected to lead the rebuilding effort
  - If you know of any students who are struggling financially due to Hurricane Harvey, send their information to Dr. Young
- Enrollment (Lee Young)
  - Down 4.67% from last Fall
  - Have not yet dropped for non-payment
    - List of students has been broken down by how much is owed
    - Each student has received multiple messages to let them know how much money is owed and the steps required for staying enrolled
  - More work is needed on planning for persistence, retention, and graduation
  - Undergraduate SCH is flat despite a decrease in headcount
  - Increase of 250 students in housing
  - Working with Tina Livingston to create a report that shows how enrollment affects the budget
  - Enrollment affects merit pay for the current and next year
- Campus Buildings Digital Collection (Greg Mitchell)
  - Project completed by Archives with the assistance of two Leo Scholars
  - Google Map of all building locations (past and present)

- Will be linked to the Library's homepage
- Let Archives staff know if you find any photos or historical documents about campus history
- Marketing Communications is in discussion with multiple vendors about developing a digital tour of campus to post on the web
- Institutional Advancement
  - Focus on gifts of \$10,000 and donor experience this year
  - Gift reports will be sent to your department soon
    - Confidential
    - Meant to be used to keep track of giving
    - Donor contact information to send thank you notes
  - Departments will now be included on gift agreements
  - Thank You event
    - The night before Homecoming
    - For the most generous donors to sit with their scholarship recipients or professors (endowed chairs)
    - Will be a casual, yet meaningful event to connect givers with recipients
    - If givers and recipients cannot meet, Advancement will help them connect at another time
  - Homecoming
    - Affinity breakfasts should be communicated with Alumni Relations so they can be posted on the web
    - Mayo Gravesite event
    - Student/faculty booths around campus
    - Buffet lunch at Heritage House/Lyday Garden/Alumni Center
    - No parade this year
- Announcements
  - Events Center and University Village development
    - Buddie Barnes and Ted Lyon and venture capitalists phone conferenced yesterday
    - University Village
      - Apartment-style living
      - Already have investors
    - Events Center
      - East side of stadium extending to Field House
      - Approximately \$3 million per year for debt service
      - Can begin concept drawings
      - Considering revenue-generating opportunities with University-held real estate
    - Further discussions with System required
    - Considering a P-3
  - Athletics
    - Soccer: Friday at 7:00 p.m. vs. St. Mary's
    - Football: Saturday at 6:00 p.m. vs. William Jewell